

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
FEBRUARY 27, 2017**

Commission Members Present: David Cleveland, Fabian Szarko and Kevin Pimentel.

Clerk: Cheri Clark

Call to Order: Mayor David Cleveland called the February 27, 2017 Parks and Recreation meeting to order.

Public Comments: Todd Daniels – Shiloh Baptist Church – requested approval to hold a 5k race in the Village of Lake Park on Saturday, October 21st. It would be a fund raiser for the church youth. The funds will be used to build an addition to an existing elementary school in the village of Los Montones, Dominican Republic in June of 2018. The race would be held from 8:30am to 10 am. The church would put a flyer in every paper box in the Village and have banners at each entrance. Fabian Szarko made the motion to approve the Shiloh Baptist 5k run. Kevin Pimentel seconded the motion. Vote – Unanimous.

Mitch Shaw – Vice President of the Lake Park Piranhas – requested permission for the Swim Team to use the Village of Lake Park pool for their 2017 season. Registration opens on April 15th and the practice begins the week of May 15th. Fabian Szarko made the motion to approve the Lake Park Piranhas use of the pool for the 2017 swim team season. Kevin Pimentel seconded the motion. Vote – Unanimous.

Approval of Minutes: Fabian Szarko made the motion to adopt the January 23, 2017 minutes as presented. Kevin Pimentel seconded the motion. Vote – Unanimous.

Changes to the Agenda: Kevin Pimentel made the motion to approve the agenda as presented. Fabian Szarko seconded the motion. Vote – Unanimous.

Soccer Shots: Heather Delangie shared that there is not a soccer program for young children in the area. Soccer Shots is an engaging children's soccer program with a focus on character development. They have a specifically developed curriculum for two year olds (Mini), 3 – 5 year olds (Classic), and school age children (Premier). Coach Sally with Soccer Shots is looking to have a maximum of two sessions once a week one right after the other. The sessions are usually 8 to 10 weeks. P&R discussed the need to have a port-a-john based upon prior rental of the field. When Upward Soccer first started in 2011, P&R waived the rental fee. P&R decided to waive the field rental fee this year, in order to provide an activity for the children. Kevin Pimentel made the motion to approve the use of Founder's Park for a spring session of Soccer Shots. Fabian Szarko seconded the motion. Vote – Unanimous.

Mathisen Memorial: Sandy Coughlin discussed ideas for the recognition of the Village Founder Chris Mathisen and how the Village is going to promote the new name of the park –

Mathisen Square. Two of the four corners of the park have brick pavers and brick wall seating planters and two do not. The Village also has two current sign styles. Style one is a free standing bronze sign with raised lettering and a landscaped brick base – example Welcome Sign on Lake Park Road. Style two is a free standing sign on a pole in the ground – example Russell Park Pond.

Proposal Sign Site One: Southwest corner of park – currently landscaped with shrubs – Lake Park Road and Clocktower on the left. Creft Circle to Meeting Street on the right. Current plaque style in the Village - garden ground plaque at the town hall steps which is mounted on a flat granite slab. Proposed style – bronze, raised lettering, bas relief or photo etched image.

Proposed plaque sites:

1. Within existing planters on Meeting Street which currently hold shrubs, small tree and annuals.
2. Gazebo brick corner walls – face the brick gazebo stage platform – 2 signs to balance, 1 per column (12x18).

Proposed plaque content:

1. Chris Mathisen biographical information – on left column.
2. Village of Lake Park seal and history – on right column.

Preliminary costs:

One cast bronze plaque 12x18 w/raised image 801 Design	\$2,060
One cast bronze plaque 12x20 w/photo etch image Banner Sign Today	\$2,018
One cast bronze plaque 12x18 w/photo etch image 801 Design	\$1,445
Four cast aluminum 18x24 (like Russell Pond sign) Banner Sign Today	\$1,470

Replacing the Lake Park Road corners to match the Meeting Street Corners including the following work:

1. Removing shrubs
2. Installing planters
3. Installing permanent brick pavers

Lucas Landscaping is quoting but also wants to donate either the paving or the planter on the southwest corner of Mathisen Square.

Since P&R handles the parks, what would P&R like to see happen? What would we want future generations to know about the early years? Mayor David Cleveland shared that it needs to be decided if the memorial is a P&R capital outlay project or a Council capital

outlay project. Fabian Szarko thanked Sandy Coughlin for all her work and shared that he liked the idea of the brick sign with the name of the park on the wall at the southwest corner of the park and one plaque on the gazebo. Judy Taul shared that she liked the idea of the corner sign and one plaque also. Mayor David Cleveland shared that another option would be the wall and plaque both be on the southwest corner. Fabian Szarko also suggested that a portrait and plaque could be hung in the Community Center. Mayor David Cleveland requested that Sandy Coughlin present the information at the March Council meeting.

Council Actions: Council approved in February the following:

1. Kevin Pimentel to serve a two year term on the Parks and Recreation Commission.
2. Julian Mercer to serve a one year term on the Parks and Recreation Commission.
3. Angie Figiel to be the Parks and Recreation Event Coordinator.

Budget Report: Mayor David Cleveland shared the following budget information:

1. A 55" video screen and installation in the Community Center rental room - \$1016.90
2. Community Center carpet and floor cleaning - \$465.
3. Electrical inspection for the pool - \$350
4. Christmas take down & lift - \$1647.42
5. Crepe Myrtles - \$1050
6. Barnett Park shrubs - \$720.
7. Stump grinding @ Barnett Park – outstanding.
8. Pool furniture – 4 tables – ordered.

Events: Angie Figiel shared that the Spring Cleanup is May 6 and the first big event is the Memorial Day Ceremony on May 29th at 11 am. Fabian Szarko shared that P&R should have plenty of gloves and bags for the cleanup. Mayor David Cleveland and Angie Figiel plan to get together later this week.

Facilities: The trash can enclosure is not budgeted for this year and P&R is looking to budget the enclosure in 2017. Fabian Szarko discussed the possibility of relocating all of the trash containers to the end of the parking lot on the volleyball court side. P&R will discuss the enclosure further at the March meeting.

Landscaping: P&R has \$14,500 budgeted for mulch. Mayor David Cleveland proposed that Lucas Lawn and Landscaping spread 300 cubic yards of triple hammered mulch throughout the Village - \$13,500. Fabian Szarko made the motion to approve the mulch installation. Kevin Pimentel seconded the motion. Vote – Unanimous.

At the Normandy Pond there is at least one tree that needs to be removed. Union Power can cut down the tree but Lake Park would need to have the tree removed. Mayor David Cleveland will talk to Wil Ortiz about the tree.

Lucas Lawn and Landscaping has provided a quote for spring flowers - \$1,500. Fabian Szarko made the motion to approve the spring flowers. Kevin Pimentel seconded the motion. Vote – Unanimous.

Lucas Lawn and Landscaping has provided a quote to install 13 Vintage Jade Distylium between Ms. DeeDee's and the Meeting Street sidewalk - \$665. Fabian Szarko made the motion to approve the Distylium. Kevin Pimentel seconded the motion. Vote – Unanimous.

Lucas Lawn and Landscaping has provided installed Howard Ligustrum at Barnett Park for screening.

Pools: Last month P&R discussed possible language to be added to the Pool Membership form concerning the fee for summer camps. The following language was suggested under the Daily Use Pass – Summer Camps are charged the Walk-up daily rate - \$8.00/person/day. Park and Rec also discussed the 2017 Pool Membership Rates. Kevin Pimentel made the motion to add the Summer Camp language to the Pool Membership form and to keep the 2017 rates the same as last year. Fabian Szarko seconded the motion. Vote – Unanimous.

Ponds: There is a muskrat problem in the several stormwater ponds. Cheri Clark will try and locate a couple of pest removal companies.

Common Area Tour: Parks and Rec has tentatively planned a Common Area Tour for Saturday, March 11th at 9:30 am. Mayor David Cleveland will contact the other P&R members to confirm the day and time. A list of potential P&R items for next year's budget was presented.

P&R 2017 Budget

Front Entrance Sidewalk
 Clock tower Fountain
 New Tables for Community Room
 Bean Bag Toss Court
 F. C. Road Secrest Shortcut Entrance
 Carole Court Entrance
 Swimming Pool Lights
 Garbage Can Enclosure at Community Center
 Painting Founders Park Gazebo
 Front Entrance Wooded Area
 Pool Aeration

Adjourn: Kevin Pimentel made the motion to adjourn. Fabian Szarko seconded the motion.
 Vote – Unanimous.

Respectfully Submitted,

Cheri Clark
 Village Administrator

